

City of Brisbane

Agenda Report

To: City Council via City Manager
From: Stuart Schillinger, Administrative Services Director
Subject: Adoption Resolutions to Approve the Fiscal Year 2016/17 Budget
Date: Meeting of June 30, 2016

Purpose:

To provide a fiscal plan which ensures the long-term financial security of the City while maintaining essential services.

Recommendation:

Adopt the attached resolutions to approve the budget for Fiscal Year (FY) 2016/17 and FY 2017/18.

Background:

June 15th 2016– Staff presented an overview of the budget to the City Council and the Fire, Parks and Recreation, Community Development, City Council, City Manager, Finance, Human Resources, and Central Services.

June 16th 2016 – The City Council reviewed the Public Works, Marina, Open Space, Police, and City Attorney budgets.

Additionally, the City Council heard presentations from Village Helping Hands, San Bruno Mountain Watch, Parks and Recreation Commission, and Open Space and Ecology Committee concerning items not included in the City Manager's proposed budget

Discussion

Changes to the Budget

The City Council should delineate any items that they would like to add to the budget in addition to the \$8,500 previously approved for the Day in the Park and Brisbane Derby. Also, Sales Tax Revenues will be increased in FY 2016/17 from \$3,141,500 to \$3,400,000 and in 2017/18 from \$3,267,160 to \$3,502,000.

Fiscal Impact:

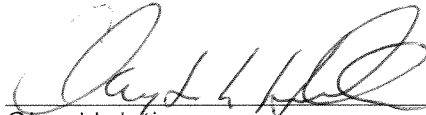
The General Fund budget for both years are balanced within the available resources. The anticipated ending Fund Balance as of June 30, 2017 is \$9,315,000. The anticipated ending Balance as of June 30, 2018 is \$8,735,000. The Five Year Projections shows that the City does not have a structural deficit.

Attachments:

Resolution 2016-14
Resolution GVMID 2016-01
Attachment A



Stuart Schillinger
Administrative Services Director



Clay Holstine
City Manager

RESOLUTION NO. 2016-14

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF BRISBANE
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR 2016-2017 and FISCAL YEAR 2017-2018 AND
MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED

WHEREAS, a proposed annual budget for the City of Brisbane for the Fiscal Years commencing July 1, 2016 and ending June 30, 2017 and July 1, 2017 and ending June 30, 2018 was submitted to the City Council and

WHEREAS, the City Council has made certain revisions, corrections, and modifications to said proposed budget at Budget Study Sessions held on June 15th, June 16th, and June 30th.

NOW, THEREFORE, THE CITY COUNCIL DOES RESOLVE, that the proposed budget, as submitted is adopted as the annual budget for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017 and commencing July 1, 2017 and ending June 30, 2018 and thereby appropriates the amounts budgeted.

BE IT FURTHER RESOLVED, that the proposed budget shall be modified, revised and corrected to the extent provided by the City Council's actions prior to the adoption of this Resolution and as reflected in Exhibit A attached and incorporated as though set forth in full.

PASSED, APPROVED AND ADOPTED this 30th day of June 2016.

Cliff Lentz
Mayor

I hereby certify that the foregoing **Resolution No. 2016-14** was duly and regularly adopted at a regular meeting of the Brisbane City Council on June 30th, 2016 by the following vote:

AYES:
NOES:
ABSENT:

Sheri Marie Spediacci

RESOLUTION NO. GVMID 2016-01

**A RESOLUTION OF GUADALUPE VALLEY
MUNICIPAL IMPROVEMENT DISTRICT (GVMID)
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEARS 2016-2017 and 2017-2018
MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED**

WHEREAS, a proposed annual budget for the Guadalupe Valley Municipal District (GVMID) for the Fiscal Years commencing July 1, 2016 and ending June 30, 2017 and commencing on July 1, 2017 and ending on June 30, 2018 was submitted to the Board of Directors, and

WHEREAS, a public hearing and proceedings for the adoption of said budget have been duly held and

WHEREAS, the GVMID Board has made certain revisions, corrections, and modifications to said proposed budget at Budget Study Session held on June 16.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the GVMID that the proposed budget, as submitted, is adopted as the annual budget for the Fiscal Year commencing July 1, 2016 and ending June 30, 2017 and Fiscal Year commencing on July 1, 2017 and ending on June 30, 2018 and thereby appropriates the amounts budgeted.

BE IT FURTHER RESOLVED, that the proposed budget shall be modified, revised and corrected to the extent provided by the Board of Director's actions prior to the adoption of this Resolution and as reflected in Exhibit A and Exhibit B attached and incorporated as though set forth in full.

PASSED, APPROVED AND ADOPTED this 30th day of June 2016.

Cliff Lentz
President of the Board

I hereby certify that the foregoing **Resolution No. GVMID 2015-01** was duly and regularly adopted at a regular meeting of the Guadalupe Valley Municipal Improvement District on June 18th, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Sheri Marie Spediacci
District Secretary

Exhibit A – City Manager's Proposed Changes based on Discussions of June 15, 16
and 30, 2016

1. Add \$8,500 to Parks and Recreation Special Events FY 2016/17 for the 30th
Annual Day in the Park and Brisbane Derby
2. Increase Sales Tax Revenue in the General Fund to \$3,400,000 in FY 2016/17
and to \$3,502,000 in FY 2017/18